



**Standard Shoe Sole
And Mould (India) Ltd.**

95, PARK STREET, KOLKATA - 700 016
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Dear Shareholder(s),

This is to inform you that the company is in process of updation of records of the shareholders in order to reduce the physical documentation as far as possible.

With reference to SEBI Circular: SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018 and SEBI/HO/MIRSD/DOS3/CIR/P/2018/115 dated 16th July, 2018 it is mandatory for all the investors including transferors to complete their KYC information. Hence, we have to update your PAN No., phone no. and e-mail id in our records. We would also like to update your current signature records in our system.

To achieve this we solicit your co-operation in providing the following details to us:

1. If you are holding the shares in dematerialized form you may update all your records with your Depository Participant (DP).
2. If you are holding shares in physical form, you may provide the following :

Folio No. :
Pan No. :
E-mail ID :
Telephone No. :
Name and Signatures : i.
ii.
iii.

Also, with reference to SEBI Circular dated 8th June, 2018, that the securities of listed company can be transferred only in dematerialized form from a cut-off date, the members are advised to dematerialize the shares held by them in physical form.

Thanking you,

For, **Standard Shoe Sole and Mould (India) Limited**

Mukund Bhatte

Mr. Mukund Bhatte
Whole Time Director
DIN: 03579744

BRANCHES : KOLKATA, CHENNAI, DELHI, KANPUR
FACTORY : CHENNAI, PONDICHERY
CIN-L24119WB1973PLC028902